

Letter of Intent

Between

THE UNIVERSITY OF WAIKATO (New Zealand)

And

KOGAKKAN University (Japan)

Primary Objectives

Both institutions agree that the primary objectives for this Letter of Intent include, but are not limited to, the following:

- 1.1 Opportunities to explore the exchange of research, management, and teaching staff to the extent which resources permit.
- 1.2 The exchange of research findings and publications, academic teaching resources, and other materials of common interest.
- 1.3 To explore the development of collaborative research programmes that investigate topics of interest to staff in both institutions, acknowledging that;
 - a) All existing intellectual property will remain the property of the institution that has created the intellectual property; and
 - b) Any intellectual property developed as the result of research collaboration will belong to the institution providing the resources used in generating that intellectual property, or will be shared between the two institutions where both are contributing resources.
- 1.4 To consider the organisation of joint activities, including meetings, seminars, symposia or lectures, workshops and conferences.
- 1.5 To consider educational opportunities for students and staff, enhanced by the establishment of this Letter of Intent. The parties agree to:
 - a) Encourage their students to consider studying at each other's School or Faculty whether as fee-paying Study Abroad students or otherwise. Such students will follow the regulations of the respective international office of each institution. Each student's programme of studies will be evaluated on a case by case basis. The parties may consult with a view to developing a Student Exchange agreement in the future.
- 1.6 Should the two parties formalize activities of a continuing nature between their institutions the terms and conditions will be contained in a separate Memorandum of Understanding. In the case of a formal academic agreement, including guaranteed recognition of credit or a joint qualification, formal approval will also be obtained from the relevant Academic Boards or the equivalent of each institution.


Administration of the Letter

- 2.1 Each institution shall identify a member of its full-time academic staff as the academic coordinator and a member of its administrative staff responsible for the effective implementation of this Letter of Intent which may be amended at any time by written mutual consent through an exchange of letters.
- 2.2 The parties acknowledge that the University of Waikato is a signatory to the New Zealand Qualifications Authority (NZQA) "Code of Practice for the Pastoral Care of International Students". Copies are available from the NZQA website at <http://www.nzqa.govt.nz/providers-partners/caring-for-international-students/>

This Letter will be valid for a period of two years. It may be terminated by six months written notice by either party.

For
University of Waikato

For
Kogakkan University


Dr Chelsea Blickem
Director, University of Waikato Pathways
College

Date: 26/11/15


Professor Kiyoshi Shimizu
President, Kogakkan University

Date: 26/11/2015