

**MEMORANDUM OF AGREEMENT
BETWEEN
YORK UNIVERSITY, TORONTO, CANADA
AND
KOGAKKAN UNIVERSITY, ISE, JAPAN
STUDY ABROAD PROGRAM
FOR STUDENTS OF KOGAKKAN UNIVERSITY**

1. PURPOSE

The present agreement has as its purpose the promotion of understanding and deepening of friendship between York University in Toronto, Canada, and Kogakkan University in Ise, Japan by offering Kogakkan University students the opportunity for study abroad in programs organized by York University.

2. SENDING AND RECEIVING STUDENTS

York University will accept students from Kogakkan University for periods of 2-4 weeks, or other ~~short-term~~ study periods, as requested by the latter institution.

3. COURSE WORK

Upon request, York University will offer to the students from Kogakkan University courses in English language and Canadian culture. The total number of instruction hours will normally be set at 80 hours for a one-month period, 160 hours for a two-month period, 320 hours for a four-month period, unless a different arrangement is mutually agreed upon between both parties.

4. GRADING

The academic achievements of the students from Kogakkan University at York University will be evaluated according to York University's grading scale by the instructor in charge of each course.

5. SELECTION AND NOTIFICATION OF STUDENTS

Kogakkan University will select students that it deems qualified to study at York University and will notify York University of its program requests a minimum of three months prior to the desired starting date of each program.

6. COSTS

6.1 York University will notify Kogakkan University at least two months in advance of the program of the program fees, including homestay, academic study and other activities while students are attending York University. These fees will be based on the number of students expected to participate in the program.

6.2 Kogakkan University will remit the total sum to York University at least six weeks prior to the beginning of the classes.

7. ESCORTS

7.1 Kogakkan University will normally appoint an escort, who will accompany and supervise the students participating in the program for approximately the first seven days. Expenses relating to advisor/escort are the responsibility of Kogakkan University.

7.2 In some cases, Kogakkan University may choose not to send an escort. This decision shall be made according to the number of students participating in the program.

8. ILLNESS AND ACCIDENTS

8.1 Students sent to York University under this agreement must have an appropriate insurance policy acceptable to York University. This policy must provide an acceptable amount of coverage for medical expenses.

8.2 In cases where a student or students suffer from a serious disease or injury, or meet with an accident or death, the authorities at York University, in consultation with the authorities in Toronto and at Kogakkan University, will take appropriate steps to deal with the issue(s).

9. CONDUCT

Students will be expected to abide by the laws and customs of Canada and by the policies and regulations of York University.

10. TERM/REVIEW

10.1 This agreement shall become effective from the time of the official approval sealed by the signatures of the representatives of York University and Kogakkan University and will remain in effect for five years.

10.2 This agreement may be cancelled at any time by mutual agreement of both institutions, or on six months' written notice by either institution.

Signed on the 13th of February, 2023,

For York University



Tracey Taylor-O'Reilly
Assistant Vice-President, Continuing Studies
School of Continuing Studies
York University
Toronto
Canada
Date: 2/13/2023

For Kogakkan University:



Satoshi Kawano
President

Kogakkan University
Ise

Japan

Date: 2/13/2023



Stephen Allen
Director, International Education & English Language Institute
School of Continuing Studies
York University
Toronto
Canada
Date: 2/13/2023